**REIMBURSEMENt of Travel Costs FOR JOURNEYS WITHIN THE**

**Erasmus+: YOUTH IN ACTION PROGRAMME**

# Name:

# Organisation:

# Address (Street, Zip Code, City):

# Phone./ E-Mail:

**Name of the activity:**

**Venue:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **from - to** | **Means of Transport** | **Date** | **Currency** | **Amount** | **Receipt nr.\*** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Participants fee €50.-\*\* | | | | -50,00 |  |
| **Summe:** | | | |  |  |

**Duration: from:**  **till:**

Please transfer the reimbursement of travel expenses to:

|  |  |  |  |
| --- | --- | --- | --- |
| IBAN |  | BIC |  |
| BANK |  | ACCOUNT HOLDER |  |

Please note, that we can only proceed with reimbursement after “lnterkulturelles Zentrum"/National Agency Erasmus+: YOUTH lN ACTION - Austria has received **all original tickets** (including boarding passes) and **receipts**!

I hereby confirm the correctness of my data.

**Date, place: ............................................................**

**Signature**

für die rechnerische Richtigkeit (NA): ..........................

interne Projektnummer (NA): ………………………

\*Please number the receipts and bills

\*\*will be substracted from the overall amount

**FEEDBACK**

ERASMUS+: Youth in Action inhaltlich geprüft(NA): ………….

**Content/Programme/Methods** (Programm overview, focus on what content? Applied methods? ...) short summary about the content of the activity and personal highlights and lowlights:

**Personal benefit**What was new for me? What personal benefit did the activity offer? How could I contribute through my experience and knowledge? What do I take with me?

**Professional benefit**

What do I take with me for my work/role in the area of youth? Which (new) competences/knowledge/methods did I get to know about? How can I use the new abilites? What did I already know?

**Follow Ups/Partneships**

Did partnerships evolve during the activity? Are there new networks? Are you planning new projects or partnerships within Erasmus+: Youth in Action due to this activity that you attended?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Youth Exchange (KA1) |  | Strategic Partnerships(KA2) |
|  | EVS(KA1) |  | Transnational Youth Initiative(KA2) |
|  | Mobility of Youth Workers(KA1) |  | Structured Dialogue (KA 3) |

**How did you get to know about the activity/offer?**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Our website [www.jugendinaktion.at](http://www.jugendinaktion.at) |  | Another website (please specify): |
|  | A Newsletter (please specify who sent the newsletter): |  | Via friends, colleagues, aquaintances, relatives… |
|  | Via a service center (regional office, youth information center) (please specify): |  | other (please specify): |

**AOB/Remarks**

How was the preparation of the activity? How did you like the activity in general? Were there any problems or difficulties? What could have been better? Any other business – what else do I want to tell:

Report done by:

Date, Venue: